# MINUTES OF THE FOURTH MEETING BOARD OF STUDIES
## THE DEPARTMENT OF EDUCATION, SOPHIA COLLEGE, (AUTONOMOUS)
### held on 4th March 2020.

### Venue: Computer Laboratory No. 2, Sophia College,
### Mumbai – 400026.

The 4th Meeting of the Board of Studies, Department Of Education, Sophia College, (Autonomous), was held on 4th March 2020, began at 11:00 a.m., with a warm welcome, by Dr. Andrea Coutinho (Head, Department of Education and Chairperson), being extended to the members of the Education Board of Studies.

**Members Present:**
The following five members were present: the Chairperson, Dr. Andrea Coutinho, Dr Ivan John, The VC Nominee, Professor Sunita Magre, the Subject Expert, Mumbai University, Dr Vini Sebastian, and the Expert from the Industry, Mrs. Dipti Ajgaonkar. The remaining five members excused themselves, by email, as they had prior professional and personal appointments.

1. The Minutes of the Third Board of Studies Meeting (Education) which was held on 19th September 2019, were presented and accepted unanimously.

2. Approval of proposed modifications in the TYBA Education Syllabus (2018-2020): Overall TYBA course structure: At the outset Dr Andrea Coutinho explained the module outcomes for each module so that the students would understand the expected outcomes for each module in the course. Credits were also discussed.
   In each Module 5, the practicals were increased from 2 options to 3 options, while specific practical work instructions were listed as module objectives.
   Education IV (Educational Evaluation) SBAEDU501:
   5.1 A study of the internal assessment, in secondary education (upto class XII).
   5.2 Opinions regarding internal assessment patterns in UG colleges in Mumbai.
   5.3 Challenges in the CBCS System, faced by students and teachers in colleges (affiliated to University of Mumbai).
   Education IV (Educational Evaluation) SBAEDU601:
   5.1 Construction and administration of a 20-mark objective type question paper, using Google Forms, on any TYBA module, conduct the test and assess the answer-scripts, analyse and interpret the results, with graphical representation.
   5.2 Construction and administration of a Checklist (with 15 items), using Google Forms, on any aspect of college education, use it to collect data; analyse and interpret the results, with graphical representation.
   5.3 Construction and administration of a 5-point Likert Rating Scale, (with 15 items), using Google Forms, on any aspect of College Education, use it to collect data; analyse and interpret the results, with Graphical Representation.
   Education V (ICT in Education) SBAEDU502:
   5.1 A 10-minute presentation to demonstrate one communication mode, on a TYBA sub-unit, using any projected OR any non-projected support media.
   5.2 A 10-minute PPT-enabled presentation (15 slides) or an H5P or similar application containing images, an audio and a video file, based on TYBA sub-unit.
   5.3 A 10-minute PPT-enabled presentation (15 slides) to show the detailed use of one educational tool or application.

Education V (ICT in Education) SBAEDU602:
5.1 Develop an ID based on the ADDIE model, and conduct a 10-minute PPT-enabled presentation on the learner's choice of a subunit in the TYBA syllabus.
5.2 A 10-minute PPT-enabled presentation (20 slides) to show the detailed use of one ICT tool each, for learners with learning disabilities and physically challenged learners.
5.3 A 10-minute demonstration of one small-group learning technique, from Module 2, based on the learner's choice of a subunit in the TYBA syllabus.

Education VI (Indian Education System) SBAEDU503:
5.1 A comparison of two pre-primary centers / primary schools, in Mumbai.
5.2 Challenges faced by teachers, in Mumbai, in implementing RTE 2010.
5.3 A study of opinions of five pre-primary or primary teachers about the NEP 2020.

Education VI (Indian Education System) SBAEDU603:
5.1 Interview five teachers of two secondary schools or junior colleges, affiliated to different boards (State, CBSE, NIOS, IB, CISCE Boards), to understand challenges faced by teachers in implementing government policies.
5.2 Interview five students in distance courses, IDOL, Mumbai University, to understand new trends and challenges faced by students in distance-mode higher education.
5.3 Interview five students from online open university courses, or other online courses, to understand new trends and challenges in online higher education.

The revised Syllabus for TYBA Education Courses was Approved and Passed, for implementation in the Academic Year 2020-2022.

3. The Assessment Panel, Names for the appointment of Moderators and Re-Assessors, for the Academic Year 2020-2021, were approved and passed by the members of the Board of Studies.
The Examination Committee (List of Paper-Setters, Assessors, Moderators and Re-Assessors) for the FYBA, SYBA and TYBA Education; was Approved and Passed, for all six semesters, for implementation in the Academic Years 2020-22

4. The Chairperson presented two One-Credit-Courses to be started by the Department of Education: Gender Inclusivity and Educational Technology.
Mrs. Dipti Ajgaonkar suggested that students register for short online courses and MOOCs.

5. Dr. Andrea Coutinho informed the Board members that the 5th meeting of the Board of Studies (Education) would be held in mid-September 2020, at 10am.
The meeting was adjourned at 11.30 am on a collaborative note, and gratitude was expressed to all.

8th Feb 2021

Dr Andrea Coutinho
Chairperson, Education Board of Studies
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